

Minutes of the BARS AGM Meeting

Crown Plaza Liverpool – 2 St Nicholas Place, Princes Dock, Liverpool, L3 1QW

Friday 27th September 2024

Item No	Discussion
1.	<p>Minutes of the last meeting: The minutes were agreed as a true and accurate record and are available on the BARS website: https://www.eyescreening.org.uk/userFiles/File/Conference%202022/BARSAGMMinutesSeptember%202019%20PG.pdf</p>
2.	<p>Matters Arising: None</p>
3.	<p>Co-chairs Report:</p> <p>3.1 Membership</p> <ul style="list-style-type: none"> • 652 members of BARS • 647 followers on Facebook • 214 followers on Instagram • 537 followers on LinkedIn • X (formerly Twitter) account has been closed <p>3.2 Reducing Carbon Footprint The BARS Council are continuing to reduce their carbon footprint and has implemented the following:</p> <ul style="list-style-type: none"> • 3 editions of the chronicle have now been published and are available online • Agendas and Minutes are viewed electronically • Council meetings are undertaken using Teams, only 2 face-to-face meetings per year • Brochure and Agenda for the Conference are available electronically <p>3.3 BARS Administration Certificate 111 colleagues have completed the certificate so far. Module 8 has been removed temporarily and a review of the course will take place soon to add in information regarding the recent and upcoming changes to the programme</p> <p>3.4 Institute of Medical Imaging (IMI) BARS are pleased to announce that they have partnered with the Institute of Medical Imaging who are presenting today. Please do give them a like and follow.</p>
4.	<p>Council Elections</p> <p>Due to a number of council members stepping down, an early election took place. We welcomed Emily Burden, Emma Winfield, Denise Mcloughlin and Milena Tatarzak.</p> <p>We sadly say goodbye to Richard Bell, Jane Cansfield, Katie Mitchell, Lynsey Scott and Alison Simpson. We wish you all the very best and thank you for your time a dedication whilst on council.</p> <p>Denise Mcloughlin will take over the role of Co-chair alongside Charlotte Wallis for the next year.</p> <p>Below are the current BARS council members and their roles within the council.</p>

Role	Name	Elected/co-opted/employed
Co Chairs	Denise Mcloughlin and Charlotte Wallis	Elected
President	Samantha Mann	Co-opted
Secretary	Zoe Tobin	Elected
Treasurer/Conference co-ordinator	TBC	TBC
Webmaster	Emma Winfield and Emily Buren	Elected
Social media co-ordinators	Kam Rajaby	KR co-opted AS employed
Trade co-ordinator	TBC	TBC
BARS graphic designer	Stacey Barbaccia	Co-opted
Conference co-ordinator	Kasey Mitchell	Elected
Student member	Darryl Sealey	Elected
BARS Chronicle	Stacey Barbaccia, Denise Mcloughlin and Charlotte Wallis	DM and CW elected SB co-opted
BARS Administration Certificate administrator	Dominique Zamarian and Zoe Tobin	Co-opted
Council member	Matthew Baines	Elected
Council member	Milena Tatarzak	Elected
BARS co-ordinator	Alison Simpson	Employed

5.

BARS President:

Samantha Mann, BARS President was pleased to be back in Liverpool at such a great venue.

5.1 Katrina's Story Video

Sam has played a key part in putting together Katrinas Story a person with diabetes that has undergone laser treatment. This video is free to all so please share. Please scan the QR code below to access the link.



Scan me!

5.2 OCT in Digital Surveillance Training

An OCT in Digital Surveillance course was created in partnership with Kings College in readiness for the implementation of OCT within Diabetic eye Screening programmes from October 2024. Please scan the following QR code to access the video.



Scan me!

5.3 OCT Skills for Diabetic Eye Screeners

Sam partnered up with Heidelberg regarding OCT in DES. Please scan the QR code below to access this recording.



Scan me!

Please note: QR codes are only valid for 12 days from Friday 27th September 2024.

5.4 NHSFutures

- 104 members
- 14 OCT case studies in “test your knowledge section”
- Discussions about transgender patients.
- Free to join if you have an nhs.net account. If not – can request to join

5.5 BARS Future

5.6 Thank you to all the team for all their support and organising yet another fabulous congress! Sam advised this could possibly be the last congress in its current format but hopefully a new opportunity to make more accessible and continue with the learning/educational content.

Any questions, please email: Samantha.mann@nhs.net

6. **Treasurers Report:**
Travel costs have been reduced by using local speakers and council members booking far in advance to get the best deals. Printing costs have also reduced significantly due to the council aiming to be more environmentally friendly.

British Association of Retinal Screening Ltd - BARS			
Financial Statements for the year to 30th September 2023			
<u>Income and Expenditure Account</u>			
	2023	2022	
	£	£	
<u>Income</u>			
Income from activities	67,300	36,051	
Bank Interest gross	124	22	
Total Income	67,424	36,073	
<u>Expenditure</u>			
Cost of Conference	43,818	24,106	
Secretarial Costs	6,336	6,336	
Accountancy Fees	1,308	1,188	
Travel & Subsistence Costs	4,483	4,830	
Web Site Costs	512	765	
Legal Fees	343	343	
Entertaining (Prizes)	900	2,850	
Bank/PayPal Charges	152	77	
Sundry Costs	49	-	
Corporation tax	-	-	
Total Expenditure	57,900	40,494	
Income less Expenditure	9,524	(4,422)	
<u>Reserves</u>			
Funds brought forward	15,104	19,526	
Funds carried forward	24,628	15,104	

7. **Webmasters report:**
The BARS website is receiving a good number of hits per month. Although September looks relatively low, this will increase by the end of the month.

	Month	Unique visitors	Number of visits	Pages	Hits	Bandwidth
	Jan 2023	2,081	3,041	25,911	57,700	10.81 GB
	Feb 2023	1,672	2,439	11,384	36,629	9.56 GB
	Mar 2023	1,548	2,227	10,662	44,994	11.26 GB
	Apr 2023	1,516	2,161	11,472	43,546	9.32 GB
	May 2023	1,532	2,288	13,141	45,335	10.44 GB
	Jun 2023	1,428	2,053	10,222	36,364	7.77 GB
	Jul 2023	1,648	2,349	11,573	44,372	9.05 GB
	Aug 2023	1,821	2,492	11,922	42,612	8.30 GB
	Sep 2023	1,295	1,815	7,469	28,557	5.92 GB
	Oct 2023	0	0	0	0	0
	Nov 2023	0	0	0	0	0
	Dec 2023	0	0	0	0	0
	Total	14,541	20,865	113,756	380,109	82.43 GB
8.	Conference 2025 The Co-chairs advised that the Liverpool 2024 will be the last one in its current format. The council are working on new ideas to make it more accessible to our members to the increasing pressures and difficulty to obtain funding. Please do complete the feedback form to receive your conference certificate. There is a question on what attendees would like to see going forward.					
9.	Any Other Business: None					
10.	Date and Venue for next meeting: to be confirmed					